

A work session of City Council of City of Auburn, Iowa was held on the 12th of September 2016 at 5:00 pm in which the council discussed and reviewed current "Code of Ordinance" and discussed the codification changes.

A regular meeting of the City Council of City of Auburn, Iowa was held on the 12th day of September 2016. Mayor Richard Heim called the meeting to order at 6:00 pm with a roll call as following: Present: Cindy Finley, Jane Barto, Bob Theulen, and Justin Potthoff. Absent: Randy Schulte. A motion was made by Councilor Theulen and seconded by Councilor Potthoff approving the consent Agenda including minutes, agenda, sheriff's report, payroll, and claims for payment. Ayes: Theulen, Finley, Barto, and Potthoff. Nays: None. Absent: Schulte. Motion carried

Karla Jannings, Region XII Council of Government reported to the City Council on the 2017 CDBG Housing Rehabilitation Grant Program explaining the cost to the city, how the program works and how the grant applications are scored. The City Council will consider if the City of Auburn will be able to afford this type of program and if they would like to proceed with applying for the grant at next month's regular council meeting on October 10th, 2016.

Resolution 16-18 – Approving the Contract with Carroll Refuse Hauling was offered by Councilor Barto and seconded by Councilor Potthoff. On a roll call vote. Ayes: Barto, Potthoff, Theulen, and Finley. Nays: None. Absent: Schulte. Where unto the Mayor declare the said resolution adopted. A copy of said resolution is attached hereto and by the reference made a part thereof.

Resolution 16-19 – Adopting the 2016 Fiscal Year Street Financial Report was offered by Councilor Barto and seconded by Councilor Theulen. On a roll call vote. Ayes: Barto, Finley, Potthoff, and Theulen. Nays: None. Absent: Schulte. Where unto the Mayor declare the said resolution adopted. A copy of said resolution is attached hereto and by the reference made a part thereof.

The City Council reviewed the upcoming garbage rate increase, due to the fact the Sac Co Solid Waste Agency has increased the per capita and the tipping fees for the landfill. The council discussed severe rate increase options. A motion was made by Councilor Potthoff and seconded by Councilor Theulen to go with option 2 increasing the residential and commercial rates \$2.00 per month effective in approximately two months. Ayes: Finley, Theulen, Potthoff, and Barto. Nays: None. Absent: Schulte. Motion carried.

City Clerk discussed with the Mayor and City Council an option to work fewer hours in the office and have a utility billing clerk fill in when she was out of the office. Two options were discussed a motion made by Councilor Barto and seconded by Councilor Theulen approving the option of the City Clerk working the following weekly schedule; Monday or Wednesday 1:30 pm – 6pm and Friday 8:00 am – 5:00 pm in the office hours and 5-10 flexible hours where the City Clerk is available by cell phone and working remotely from home paying a salary of 20,187.00 per year with no benefits and training the Library Director as a Utility Billing Clerk to work 5 hours a week in the office at \$12.00 per hour. This option insures that the residents of Auburn will get the optimum amount of customer service that the city can provide and saving the city 1846.09 in the next fiscal year. Ayes: Finley, Theulen, Barto, and Potthoff. Nays: None. Absent: Schulte. Motion Carried.

Reports were given by Hometown Pride Committee, Public Works Director, Mayor, Sac County Solid Waste representative, and City Clerk.

The City Clerk reported the following receipts and bills that were approved for payment in the consent agenda:

ACCO	SUPPLIES - LIQUID CHLORINATING	171.40	IPERS	IPERS	915.06
AL'S CORNER	PROPANE	410.51	KRUDICO, INC	SUPPLIES	463.63
ARNOLD MOTOR SUPPLY	SUPPLIES	114.69	MARTIN'S WELDING	FLAG POLE	40.25
AUBURN MUNICIPAL UTILITIES	ELECTRIC BILL	765.82	MOVIE LICENSING USA	MOVIE LICENSING 2YRS	261.00
BAKER & TAYLOR	BOOKS	43.73	O'HALLORAN INTERNATIONAL	SUPPLIES	5.83
BOMGAARS	SUPPLIES	44.97	OFFICE DEPOT BUSINESS	SUPPLIES - CITY HALL	60.07
CARROLL REFUSE SERVICE	SANITATION CONTRACT	1046.90	OFFICE ELEMENTS	OFFICE SUPPLIES	177.68
CENTER POINT LARGE PRINT	BOOKS	89.88	PAVEMENT DOCTOR	STREET PATCHING	10000.00
COUNSEL	SUPPLIES-COPIER	32.38	POSTMASTER	POSTAGE	235.00
CULLIGAN	SUPPLIES	12.84	PRESTO X COMPANY	PEST CONTROL	39.76
DAILY TIMES HERALD	PUBLICATION	193.77	RACCOON VALLEY ELECTRIC	MAINT. AGREEMENT	595.75
DEMCO	SUPPLIES	74.71	REILING ELECTRIC	SERVICE CALL	254.00
DENNY'S	STARTER-99 FORD F150	274.73	SAC CO TREAS.	PROPERTY TAX	118.00
DIAMOND VOGEL PAINT STORE	PAINT SUPPLIES - KIB GRANT	460.51	SAC CO. WASTE AGENCY	1ST QRT ASSESSMENT	3018.75
DONETTA STEWART	SUMMER READING PIZZA PARTY	192.94	STAR LEASING LLC	COPIER LEASE	44.16
ECHO GROUP INC	SUPPLIES	68.53	STOREY KENWORTHY	DOOR HANGER	131.57
EFPTS	FED/FICA TAXES	1536.92	TAMARA NUCKOLLS	IDRVIE ANNUAL FEE	77.10
FELD FIRE	EXTINGUISHER INSPECTION	100.00	TIEFENTHALER BUILDING	BUILDING SUPPLIES	515.31
FRANCK & SEXTRO, P.L.C	LEGAL FEES	120.00	TRI COUNTY SPECIAL	NEWS FLYERS	23.60
HEARTLAND CONSUMER POWER	ELECTRIC	25048.22	US CELLULAR	CELL PHONE - SHOP	44.89
IOWA DEPT. OF REVENUE	SALES TAX	915.00	UTILITY SERVICE CO., INC	WATERTOWER CONTRACT	661.65
IOWA RURAL WATER ASSOC	CEU WATER/WASTEWATER	140.00	WEBSITE TO IMPRESS, INC.	WEBSITE MAINT.	240.00
IOWA SAVINGS BANK	ACH FEE	9.06	WESTERN AREA POWER ADMIN	ELECTRIC	1657.33
IOWA UTILITIES BOARD	2017 ASSESSMENT	256.00	WEX BANK	FUEL	187.73
			WINDSTREAM	TELEPHONE	145.64
					52037.27

FUND	REVENUE	EXPENSE	BALANCE
General	5339.06	7588.29	29478.73
Road Use Tax	4403.57	5848.68	17752.62
Employee Benefits		1083.70	-7305.91
Emergency Levy			66.22
Local Option		374.38	2340.10
Water Utility	1497.52	2762.43	58498.55
Sewer Operating	3020.06	476.17	25181.39
Electric	<u>18908.42</u>	<u>16694.35</u>	<u>271585.74</u>
Total	42827.64	34828.00	397597.44

A motion was made by Councilor Barto and seconded by Councilor Potthoff to adjourn the meeting. Ayes: Barto, Potthoff, Schulte, Theulen, and Finley. Nays: None. Absent: Schulte and Theulen. Motion carried. Meeting adjourned at 7:30 pm.

Richard Heim, Mayor

Attest: Tamara Nuckolls, City Clerk

