

A regular meeting of the Auburn City Council was held on Monday, September 9, 2024, in City Hall. Mayor Richard Heim called the meeting to order at 6:00 pm with a roll call vote as follows: Linda Rath, Robert Theulen, Jane Barto, and Deb Ludwig. Nick Meister, absent.

Everyone present stood and said the Pledge of Allegiance.

A motion was made by Theueln and seconded by Barto approving the consent agenda including agenda, minutes from the August 12, 2024 council meeting, approval of claims, Sheriff's report, and payroll. The motion was duly put to a vote of the Council. Ayes: Barto, Rath, Ludwig, and Theulen. Nays: none. Absent: Meister. Motion Carried.

Resolution 24-20 Adopting the Fiscal Year 2024 Street Financial Report offered by Barto, seconded by Theulen. After due consideration by the City Council, the Mayor put the question upon the motion and the roll call being called, the following named Council Members voted: Ayes: Ludwig, Rath, Barto and Theulen. Nays: none. Absent: Meister. The Mayor declared the said motion duly carried and the said resolution was adopted.

Resolution 24-21 Transfer of Funds from Emergency Fund to General Fund offered by Barto, seconded by Ludwig. After due consideration by the City Council, the Mayor put the question upon the motion and the roll call being called, the following named Council Members voted: Ayes: Rath, Ludwig, Barto and Theulen. Nays: none. Absent: Meister. The Mayor declared the said motion duly carried and the said resolution was adopted.

Resolution 24-22 Transfer of Funds from Local Option Service and Sales Tax Fund to the Water Fund offered by Rath, seconded by Barto. After due consideration by the City Council, the Mayor put the question upon the motion and the roll call being called, the following named Council Members voted: Ayes: Theulen, Rath, Ludwig, and Barto. Nays: none. Absent: Meister. The Mayor declared the said motion duly carried and the said resolution was adopted.

Resolution 24-23 Transfer of Funds from Local Option Service and Sales Tax Fund to the Water Sinking Fund offered by Theulen, seconded by Barto. After due consideration by the City Council, the Mayor put the question upon the motion and the roll call being called, the following named Council Members voted: Ayes: Rath, Ludwig, Barto and Theulen. Nays: none. Absent: Meister. The Mayor declared the said motion duly carried and the said resolution was adopted.

Resolution 24-24 Transfer of Funds from American Rescue Plan Fund to the Water Sinking Fund offered by Barto, seconded by Ludwig. After due consideration by the City Council, the Mayor put the question upon the motion and the roll call being called, the following named Council Members voted: Ayes: Ludwig, Barto, Rath, and Theulen. Nays: none. Absent: Meister. The Mayor declared the said motion duly carried and the said resolution was adopted.

Resolution 24-25 Transfer of Funds from Sewer Fund to the Sewer Sinking Fund offered by Theulen, seconded by Rath. After due consideration by the City Council, the Mayor put the question upon the motion and the roll call being called, the following named Council Members voted: Ayes: Theulen, Barto, Rath, and Ludwig. Nays: none. Absent: Meister. The Mayor declared the said motion duly carried and the said resolution was adopted.

Resolution 24-26 Transfer of Funds from Capital Equipment Fund to the General Fund offered by Theulen, seconded by Barto. After due consideration by the City Council, the Mayor put the question upon the motion and the roll call being called, the following named Council Members voted: Ayes: Rath, Barto, Ludwig, and Theulen. Nays: none. Absent: Meister. The Mayor declared the said motion duly carried and the said resolution was adopted.

Resolution 24-27 Approving the Record Retention Policy for the City of Auburn offered by Theulen, seconded by Rath. After due consideration by the City Council, the Mayor put the question upon the motion and the roll call being called, the following named Council Members voted: Ayes: Barto, Theulen, Ludwig, and Rath. Nays: none. Absent: Meister. The Mayor declared the said motion duly carried and the said resolution was adopted.

Resolution 24-28 Approval of Annual Urban Renewal Report for Fiscal Year 2023-2024 offered by Rath, seconded by Theulen. After due consideration by the City Council, the Mayor put the question upon the motion and the roll call being called, the following named Council Members voted: Ayes: Rath, Ludwig, Barto and Theulen. Nays: none. Absent: Meister. The Mayor declared the said motion duly carried and the said resolution was adopted.

Motion by Ludwig, second by Theulen to increase the cost of renting the Community Room at the Community Building and the Shelter House at the Park to \$60 beginning January 1, 2025. Ayes: Theulen, Rath, Barto, and Ludwig. Nays: none. Absent: Meister. Motion Carried.

Motion by Barto, second by Theulen to approve a building permit to Steve and Missy Dornath at 105 E 4<sup>th</sup> St for construction of an attached garage to the north of the house. Ayes: Rath, Theulen, Ludwig, and Barto. Nays: none. Absent: Meister. Motion Carried.

The City Clerk reported the following receipts and bills that were approved for payment in the consent agenda:

VENDOR	REFERENCE	AMOUNT	CHECK #
ADOBE SYSTEMS, INC	ADOBE SUBSCRIPTION	21.19	15256606
AFLAC	AFLAC-AFTER TAX	156.76	15256610
AFLAC	INSURANCE	78.38	15256617
AL'S CORNER	FUEL	385.60	25768
AUBURN ST.MARY ORATORY	RENT	375.00	1115
BAKER & TAYLOR	BOOKS	208.25	25769
CARD SERVICE CENTER	SUPPLIES/FIREPROOF CABINET - SHOP	1651.20	15256613
CARROLL REFUSE SERVICE	SANITATION CONTRACT	1500.00	25770
CENGAGE LEARNING INC	BOOKS	100.77	25771
CENTER POINT LARGE PRINT	BOOKS	50.34	25772
CITY OF AUBURN	UTILITIES	1079.45	25773
CULLIGAN	WATER	34.40	25774
DELTA DENTAL	INSURANCE SEPT 2024	30.68	15256620
DGR ENGINEERING	ELECTRIC FINANCIAL PLANNING	520.50	25775
EFPTS	FED/FICA TAXES	2373.82	15256608
FUSEBOX	WEBSITE MAINTENANCE	255.00	25776
GARRET ORTNER	MOWING/TRAIL TREE CLEANUP	835.00	25777
HALEY	MOWER PARTS	292.15	25778
HAWKINS, INC.	WATER SUPPLIES	224.68	25779
IA DEPT. NATURAL RESOURCES	NPDES WASTEWATER PERMIT 2025	210.00	25759
IOWA INFORMATION MEDIA GROUP	PUBLICATION	165.03	25780
IOWA SAVINGS BANK	ACH FEE	15.00	15256614

IPERS	IPERS	1612.10	15256609
J3RED MARKETING LLC	SEPT 24 DIGITAL MESSAGE DESIGN	336.00	25781
MATTHEW JOHNSON	MATERIAL COST ROOF COMM BLDG	6000.00	25761
JUNIOR LIBRARY GUILD	LIBRARY MATERIALS	600.00	25782
KATRINA VONNAHME	CUSTODIAL SERVICES	475.00	25783
LEAH HENKELMAN	MILEAGE AUG 2024	81.74	25784
MID AMERICAN	ELECTRIC GPT	15.54	15256605
QUILL LLC	SUPPLIES	40.45	15256618
SAC CO TREAS.	2023 TAXES 1.71 AC 23-86-35	104.00	25785
SCHMITT CONSTRUCTION CO.	VAC OUT SALT TANK IN WATERPLNT	337.50	25786
SCOTT GREVE	WATER OPERATOR	100.00	25787
TRIONFO	LIFE INSURANCE	12.23	15256611
US CELLULAR	PHONE	92.10	15256607
UTILITY SERVICE CO., INC	WATER TOWER	904.89	25758
VEENSTRA & KIMM, INC	CONSTRUCTION SERV FILTER PROJ	750.50	25788
WELLMARK	INSURANCE SEPT 2024	3322.75	15256619
BTC, INC	PHONE/INTERNET	626.14	15256612
Accounts Payable Total		25974.14	

	REVENUE	EXPENSE	ENDING BALANCE
GENERAL	7,359.87	29,772.68	36,119.99
BINGO FUND	747.85	375.00	36,826.04
ROAD USE TAX	2,783.07	12,896.52	59,992.74
EMPLOYEE BENEFITS	0	3,379.06	9,233.54
EMERGENCY FUND	0	0	1,755.93
LOCAL OPTION SALES TAX	2,829.96	0	149,327.82
TAX INCREMENT FINANCING	0	0	0
CDBG 17-HSG-002	0	0	8,890.40
GRANT PARK TRAIL PROJECT	0	135.54	4,308.54
ARPA - COVID-19 GRANT	0	9,353.09	15,937.37
CAPITAL EQUIP REPLACEMENT	0	0	12,000.00
WATER	7,126.79	6,147.04	-2,984.18
WATER SINKING FUND	50,000.00	0	-13,526.85
SEWER	6,120.28	2,954.71	20,073.77
SEWER SINKING FUND	0	0	-749.00
ELECTRIC	29,780.11	22,698.16	346,061.64
REPORT TOTAL	106,747.93	87,711.80	683,267.75

A motion was made by Barto, seconded by Theulen to adjourn the meeting at 6:43 pm. The motion was duly put to a vote of the Council. Ayes: Ludwig, Theulen, Rath, and Barto. Nays: none. Absent: Meister. Motion Carried.

Richard Heim, Mayor

Leah Henkelman, City Clerk