

A regular meeting of the Auburn City Council was held on Monday, October 14, 2024, in City Hall. Mayor Richard Heim called the meeting to order at 6:00 pm with a roll call vote as follows: Linda Rath, Robert Theulen, Jane Barto, and Deb Ludwig. Nick Meister present via phone.

Also present at the meeting: Kenny McClure, Sac County Sheriff and Jim Wissler, Sac County Supervisor.

A motion was made by Theulen and seconded by Ludwig approving the consent agenda including agenda, minutes from the September 9, 2024 council meeting, approval of claims and payroll, Sheriff's report, Sparky's One Stop #2 Class B Retail Alcohol License, and Fat Guy's Class C Retail Alcohol License. The motion was duly put to a vote of the Council. Ayes: Meister, Barto, Rath, Ludwig, and Theulen. Nays: none. Motion Carried.

Meister entered City Hall and joined the meeting at 6:10 p.m.

Discussion was held concerning the capped water line near 200 Spruce St. Motion by Barto, second by Theulen to do a sample water test at 200 Spruce St and report back with result of test. Ayes: Ludwig, Theulen, Rath, Barto, and Meister. Nays: none. Motion Carried.

The City Clerk presented an itemized listing of records to be destroyed by Secure Shred, per the Iowa Records Retention Manual. These records being: Utility Bill Payment Stubs 2009-2017, paid A/P invoices FY2003/2004 – FY2015/2016, and dog/pet licenses 2007 – 2009. Motion by Barto, second by Meister to approve the disposition of records described. Ayes: Rath, Barto, Ludwig, Meister, and Theulen. Nays: none. Motion Carried.

The FY2024 Annual Financial Report was presented to the Council.

Motion by Meister, second by Theulen to approve a building permit to Andrew Ortner at 204 Spruce St for a garage and to Matt Henkelman at 304 Walnut for the construction of a sidewalk and patio. Ayes: Barto, Meister, Theulen, Rath, and Ludwig. Nays: None. Motion Carried.

Two bids were received for the removal of 9 marked trees. Motion by Barto, second by Theulen to award the bid to Western Iowa Tree Services with a low bid of \$4,000. Ayes: Theulen, Rath, Barto, Meister, and Ludwig. Nays: none. Motion Carried.

The second Monday in the month of November falls on Veterans Day. Motion by Barto, second by Meister to set the date for the next City Council meeting as Monday, November, 18, 2024. Ayes: Rath, Meister, Theulen, Ludwig, and Barto. Nays: none. Motion Carried.

The City Clerk reported the following receipts and bills that were approved for payment in the consent agenda:

BAKER & TAYLOR	BOOKS	139.40
CENTER POINT LARGE		
PRINT	BOOKS	50.34
	ANNUAL COMP	
FELD FIRE	SERVICE/SUPPLIES	866.00
EFPTS	FED/FICA TAX	2304.66
HEARTLAND CONSUMER	WHOLESALE ELECTRIC AUG	
POWER	2024	17432.18
IOWA DEPT. OF REVENUE	SALES TAX AUG 2024	3351.18
IPERS	IPERS	1572.12
	RETAINAGE WATER FILTER	
KRUDICO, INC	PROJ	15158.08
PRESTO X COMPANY	PEST CONTROL	128.88
	1ST QTR FY25 LAW	
SAC CO. SHERIFF'S OFFICE	ENFORCE CONT	2288.46
SAC CO. WASTE AGENCY	QTR 2 FY25 ASSESSMENT	3312.50
TRI COUNTY SPECIAL	GARAGE SALE AD HTP	76.00
US CELLULAR	PHONE	182.83
UTILITY SERVICE CO., INC	WATER TOWER CONTRACT	1809.78
WESTERN AREA POWER		
ADMIN	ELECTRIC	1529.43
IOWA SAVINGS BANK	ACH ORIGATION FEE	15.00
CITY OF AUBURN	UTILITIES	816.02
IA DEPT. NATURAL	2025 ANNUAL WATER USE	
RESOURCE	FEE	115.00
REILING ELECTRIC	LABOR METER HOOK UP	200.00
	SEPT 2024 SANITATION	
CARROLL REFUSE SERVICE	CONTRACT	1500.00
	FUEL	
AL'S CORNER	PICKUP/MOWER/TRACTOR	134.59
STOREY KENWORTHY	CHECKS	307.22
MOSQUITO CONTROL OF		
IOWA	2024 MOSQUITO CONTROL	1045.00
CULLIGAN	WATER	34.40
WESTERN IOWA NETWORKS	PHONE/INTERNET	628.81
	ELECTRICAL FINANCIAL	
DGR ENGINEERING	PLANNING	948.50
WELLMARK	INSURANCE	3322.75
DELTA DENTAL	INSURANCE	30.68
AFLAC	AFLAC-AFTER TAX	156.76
ADOBE SYSTEMS, INC	ADOBE	21.19
	EMERGENCY SUPPORT	
CITY OF WALL LAKE	AGREEMENT	500.00
MIKE'S LAWN SERVICE	FALL 2024 APPLICATION	140.24
FUSEBOX	WEBSITE MAINTENANCE	255.00
AUBURN ST.MARY ORATORY	RENT	375.00
BINGO WINNERS PAYOUT	PETTY CASH	85.00
AYERS DISTRIBUTING	SUPPLIES	205.44
LAKE CITY FOOD CENTER	BINGO KITCHEN SUPPLIES	139.85
CENGAGE LEARNING INC	BOOKS	53.28
FOUNDATION ANALYTICAL		
LAB	LEAD/COPPER TESTING	268.25
SAM'S CLUB/SYNCHRONY		
BANK	REC SUPPLIES	106.45
MID AMERICAN	ELECTRIC GPT	15.98
	HTP BINGO KITCHEN	
THE MARKET ON 30	SUPPLIES	184.17
WELLS FARGO FINANCIAL	COPIER CONTRACT	321.62
KATRINA VONNAHME	CUSTODIAN SERVICES	475.00
IOWA INFORMATION MEDIA	SEPT 2024 PUBLICATION	380.82
TRIONFO	ADMIN FEE	19.62
ANATOMY IT,LLC	REMOTE SERVICE	415.00
LEAH HENKELMAN	MILEAGE	108.54
CARD SERVICE CENTER	POSTAGE	296.61
	CITY HALL ROOF FINAL	
J5 ROOFING	PAYMENT	6600.00
MD MATERIALS CO	2 SEAT TEETER TOTTER	1369.00

WEST CENTRAL IOWA  
CLERKS  
ULINE

2024 ANNUAL DUES	10.00
GRAB BAR CHAIR LIFT	86.84
CLAIMS TOTAL	71889.47

FUND	FUND NAME	REVENUE	EXPENSE	ENDING BALANCE
001	GENERAL	25,939.32	17,734.04	44,057.57
002	BINGO FUND	1,096.72	375	37,547.76
110	ROAD USE TAX	4,209.85	1,376.70	62,717.95
112	EMPLOYEE BENEFITS	1,282.73	3,259.75	7,256.52
119	EMERGENCY FUND	0	1,755.93	0
121	LOCAL OPTION SALES TAX	3,203.13	14,418.82	138,112.13
125	TAX INCREMENT FINANCING	0	0	0
301	CDBG 17-HSG-002	0	0	8,890.40
302	GRANT PARK TRAIL PROJECT	0	136	4,172.54
303	ARPA - COVID-19 GRANT	0	15,937.37	0
310	CAPITAL EQUIP REPLACEMENT	0	12,000.00	0
600	WATER	11,252.91	4,356.01	3,751.18
602	WATER SINKING FUND	13,603.02	0	76.17
610	SEWER	6,400.03	4,000.73	22,338.81
611	SEWER SINKING FUND	749	0	0
630	ELECTRIC	27,067.45	23,823.52	349,198.94
	REPORT TOTAL	94,804.16	99,173.87	678,119.97

A motion was made by Barto, seconded by Meister to adjourn the meeting at 6:48 pm. The motion was duly put to a vote of the Council. Ayes: Meister, Ludwig, Theulen, Rath, and Barto. Nays: none. Motion Carried.

Richard Heim, Mayor

Leah Henkelman, City Clerk