

A regular Auburn city council meeting was held on the 14th day of December 2020 in the basement of City Hall. Mayor Richard Heim called the meeting to order at 6:00 pm with a roll call vote as following; Rick Carlyle, Cindy Finley, Jane Barto, Randy Schulte, and Robert Theulen.

A motion was made by Councilor Finley and seconded by Councilor Theulen approving the consent agenda including agenda, minutes from the November 9th, 2020 council meeting, claims, payroll, and Sac County Sheriff's report. Ayes: Schulte, Carlyle, Theulen, Finley, and Barto. Motion carried.

City Council discussed the pole testing results and made a plan of action to replace poles flagged for replacement.

Alan Schrad, Fire Department Treasurer present the Fire Department budget request for FY22. A motion was made by Councilor Finley and seconded by Councilor Theulen. Ayes: Carlyle, Barto, Schulte, Finley, and Theulen. Nays: none. Motion carried.

A motion was made by Councilor Barto and seconded by Councilor Schulte approving the quote from Doors Inc. to rekey the city buildings. Ayes: Schulte, Carlyle, Barto, Finley, and Theulen. Nays: none. Motion carried.

A motion was made by Councilor Schulte and seconded by Councilor Theulen approving the purchase of a laptop for the public works department. Ayes: Theulen, Schulte, Barto, Finley, and Carlyle. Nays: none. Motion carried.

Resolution 20-31 Transfer of uncollectible utility accounts to bad debt was offered by Councilor Barto and seconded by Councilor Carlyle. On a roll call vote. Ayes: Finley, Theulen, Barto, Carlyle, and Schulte. Nays: none. Whereupon the Mayor declared the motion duly carried and Resolution 20-31 duly adopted.

Resolution 20-32 Approving First Amendment and Extension to the Agreement for Firm Full Requirements Service with Heartland Consumers Power District was offered by Councilor Barto and seconded by Councilor Carlyle. On a roll call vote. Ayes: Barto, Schulte, Finley, Theulen, and Carlyle. Nays: none. Whereupon the Mayor declared the motion duly carried and Resolution 20-32 duly adopted.

Resolution 20-33 Authorizing and Approving a Loan and Disbursement Agreement and Providing for the Issuance and Securing the Payment of \$271,000 Sewer Revenue Bonds, Series 2021 was offered by Councilor Barto and seconded by Councilor Finley. On a roll call vote. Ayes: Carlyle, Theulen, Finley, Schulte, and Barto. Nays: none. Whereupon the Mayor declared the motion duly carried and Resolution 20-33 duly adopted.

Ordinance 20-03 Amending the Code of Ordinances of the City of Auburn, Iowa By Amending Provisions Pertaining to Water Service and Sewer Connections was offered by Councilor Finley and seconded by Councilor Theulen. On a roll call vote. Ayes: Finley, Theulen, Barto, Schulte, and Carlyle. Nays: None. 1st reading passed. A motion was made by Councilor Barto and seconded by Councilor Theulen to waive 2nd and 3rd reading and pass on 1st and final reading.

Ayes: Barto, Schulte, Finley, Theulen, and Carlyle. Nays: None. Ordinance 20-03 shall be in effect from and after its final passage, approval and posting as provided by law.

Ordinance 20-04 Amending the Code of Ordinances of the City of Auburn, Iowa, By Amending Provisions Pertaining to Standard Penalty was offered by Councilor Theulen and seconded by Councilor Barto. On a roll call vote: Carlyle, Theulen, Barto, Schulte, and Finley. Nays: none. 1st reading passed. A motion was made by Councilor Barto and seconded by Councilor Schulte to waive 2nd and 3rd reading and pass on 1st and final reading. Ayes: Theulen, Barto, Schulte, Finley, and Carlyle. Nays: none. Ordinance 20-04 shall be in effect from and after its final passage, approval and posting as provided by law.

Ordinance 20-05 Amending the Code of Ordinances of the City of Auburn, Iowa, by Amending Provisions Pertaining to Tobacco Use was offered by Councilor Finley and seconded by Councilor Barto. On a roll call vote. Ayes: Carlyle, Theulen, Barto, Schulte, and Finley. Nays: None. 1st reading passed. A motion was made by Councilor Barto and seconded by Councilor Theulen to waive 2nd and 3rd reading and pass on 1st and final reading. On a roll call vote. Ayes: Finley, Schulte, Barto, Theulen, and Carlyle. Nays: none. Ordinance 20-05 shall be in effect from and after its final passage, approval and posting as provided by law.

Ordinance 20-06 Amending the Code of Ordinances of the City of Auburn, Iowa, by Amending Provisions Pertaining to Animal Control was offered by Councilor Barto and seconded by Councilor Carlyle. On a roll call vote. Ayes: Carlyle, Theulen, Barto, Schulte, and Finley. Nays: none. 1st reading passed. A motion was made by Councilor Barto and seconded by Councilor Theulen to waive 2nd and 3rd reading and pass on 1st and final reading. On a roll call vote. Ayes: Theulen, Barto, Schulte, Finley, and Carlyle. Nays. None. Ordinance 20-06 shall be in effect from and after its final passage, approval and posting as provided by law.

A motion was by Councilor Barto and seconded by Councilor Finley to go into closed session to discuss an employee evaluation Iowa Code 21.5(i). 6:34 pm the city council entered into closed session. 6:41pm the city council went back into open session.

Resolution 20-34 Setting the Salaries for Employees of the City of Auburn was offered by Councilor Finley and seconded by Councilor Schulte. On a roll call vote. Ayes: Theulen, Schulte, Carlyle, Finley, and Barto. Nays: none. Whereupon the Mayor declared the motion duly carried and Resolution 20-34 duly adopted.

Resolution 20-35 Adopting and Approving Tax Compliance Procedures Relating to Tax Exempt Bonds was offered by Councilor Barto and seconded by Councilor Finley. On a roll call vote. Ayes: Carlyle, Theulen, Finley, Schulte, and Barto. Nays: None. Whereupon the Mayor declared the motion duly carried and Resolution 20-35 duly adopted.

A motion was made by Councilor Barto and seconded by Councilor Carlyle approving Partial Payment No. 1 for the Wastewater Treatment Lagoon Improvements project. Ayes: Schulte, Carlyle, Finley, Barto, and Theulen. Nays: none. Motion carried.

City Clerk, Public Works Department, Mayor, Hometown Pride Committee and Sac Co Solid Waste Board gave reports. The City Clerk reported the following receipts and bill that were approved for payment in the consent agenda:

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| ADOBE SYSTEMS, INC | ADOBE | 15.89 |
| AFLAC | AFLAC PRE-TAX | 135.96 |
| AL'S CORNER | PROPANE | 200.39 |
| AMERICAN EXPRESS | SUPPLIES/TRAINING | 152.17 |
| AUBURN MUNICIPAL UTILITIES | ELECTRIC BILL | 920.85 |
| AUBURN ST.MARY ORATORY | LEASE | 375.00 |
| BAKER & TAYLOR | BOOKS | 484.96 |
| BTH ENTERPRISES, INC | BUILDING REPAIRS | 948.00 |
| CARROLL REFUSE SERVICE | SANITATION CONTRACT | 1452.20 |
| CENTER POINT LARGE PRINT | BOOKS | 93.48 |
| COMPUTER CONCEPTS OF IA | TECH SERVICES | 105.00 |
| DAILY TIMES HERALD | RAFFLE AD | 1096.25 |
| DANIEL CONSTRUCTION SUPPLY | CITY HALL DOOR | 1599.23 |
| DANNER LAWSCAPES, INC | 8CM COBBLESTONE ONXY | 18884.80 |
| DELTA DENTAL | INSURANCE | 88.40 |
| DES MOINES REGISTER | NEWSPAPER | 345.55 |
| DONETTA STEWART | BANKING MILEAGE | 55.20 |
| DREES CO. | TECH SERVICES | 142.50 |
| EFPTS | FED/FICA TAX | 1597.22 |
| FELD FIRE | EXTINGUISHER INSPECTION | 171.00 |
| FOUNDATION ANALYTICAL LAB | WASTEWATER/WATER TESTING | 266.50 |
| FRANCK & SEXTRO, P.L.C | LEGAL EXPENSE | 227.50 |
| GIS BENEFITS | LIFE INSURANCE | 36.61 |
| GREAT AMERICAN FINANCIAL | COPIES LEASE | 91.00 |
| HALLETT MATERIALS | STREET REPAIR SUPPLIES | 330.60 |
| IOWA CODIFICATION, INC. | ORDINANCE CHANGES | 1011.00 |
| IOWA DEPT. OF REVENUE | SALES TAX | 1052.02 |
| IOWA RURAL WATER ASSOC | ANNUAL DUES | 225.00 |
| IOWA SAVINGS BANK | ACH FEE | 11.32 |
| IOWA UTILITIES BOARD | ANNUAL ASSESSMENT | 91.00 |
| IPERS | IPERS | 1203.11 |
| J3RED MARKETING LLC | MULTIMEDIA PRODUCTION | 675.00 |
| JUNIOR LIBRARY GUILD | BOOKS | 242.38 |
| MANGOLD ENVIRONMENTAL TESTING | WASTEWATER TESTING | 55.00 |
| MSFT | MICROSOFT | 5.00 |
| OFFICE DEPOT BUSINESS | OFFICE SUPPLIES | 92.70 |
| ORIENTAL TRADING | OPERATIONAL SUPPLIES | 49.99 |
| PLUMBING & HEATING INC. | WATER HEATER - FIRESTATION | 503.51 |
| POSTMASTER | PO BOX | 94.00 |
| PRESTO X COMPANY | PEST CONTROL | 46.00 |
| RAM UTILITIES LLC | ELECTRICAL POLE INSPECTIONS | 1870.65 |
| SCOTT GREVE | WATER OPERATOR | 100.00 |
| SECRETARY OF STATE | NOTARY RENEWAL | 30.00 |
| TASTE OF HOME | BOOKS | 37.72 |
| TRI COUNTY SPECIAL | ANNUAL RAFFLE AD | 500.00 |
| US CELLULAR | PHONE | 158.76 |
| UTILITY SERVICE CO., INC | MONTHLY TANK CONTRACT | 815.22 |
| VEENSTRA & KIMM, INC | WASTERWATER LAGOON IMPROVEMENT | 3668.95 |
| WELLMARK | INSURANCE | 4730.77 |
| WESTERN AREA POWER ADMIN | ELECTRIC | 2178.00 |
| WINDSTREAM | TELEPHONE | <u>205.27</u> |
| | | 49468.63 |

| | <u>REVENUE</u> | <u>EXPENSE</u> | <u>BALANCE</u> |
|------------------|----------------|----------------|----------------|
| GENERAL | 10557.11 | 8013.04 | 49909.22 |
| BINGO FUND | 1.25 | 375.00 | 8966.38 |
| ROAD USE TAX | 4009.84 | 3420.61 | 41757.95 |
| EMPLOYEE BENEFIT | 3618.31 | 6075.68 | 17014.15 |

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|--------------------------|-----------------|-----------------|------------------|
| EMERGENCY LEVY | 134.63 | | 819.20 |
| LOCAL OPTION | 8979.65 | 2244.92 | 82094.96 |
| GRANT PARK TRAIL PROJECT | 30.00 | 16185.42 | 145784.78 |
| WATER | 8511.03 | 6836.66 | 42680.28 |
| WATER PROJECT | | | |
| SEWER | 6008.60 | 3495.03 | 25571.00 |
| SEWER SINKING FUND | | | |
| ELECTRIC | <u>18050.31</u> | <u>6188.18</u> | <u>312858.64</u> |
| TOTAL | <u>59900.73</u> | <u>52834.54</u> | <u>727456.56</u> |

A motion was made by Councilor Barto and seconded by Councilor Carlyle to adjourn the meeting. Ayes: Carlyle, Finely, Barto, Theulen, and Schulte. Nays: None. Motion carried meeting adjourned at 7:28 pm.

Richard Heim, Mayor

Attest: Tamara Nuckolls, City Clerk